

# NACOGDOCHES COUNTY SHERIFF'S OFFICE

## Job Opportunity Part-Time and Full-Time Positions Available

**Position:** Jailer  
**Department:** Nacogdoches County Jail

**Part-Time Wage:** \$9.55 per hour  
**Full-Time Salary:** \$28,822.01 per year

### General Description:

Under the direction of the Nacogdoches County Sheriff and Jail Administrator, Jailers perform duties that support the operational functions of the Nacogdoches County Jail. Duties include, but, are not limited to: direct supervision of inmates, pre-booking of inmates, making regular checks on inmates, conducting cell inspections, passing meals, passing medications, exchanging laundry, searching inmates for contraband and escorting inmates to and from sick call.

### Work Schedule:

**Part-Time:** 12 hours shifts, shift schedule will vary

**Full-Time:** 42 to 48 hours per week

**Training Period:** Shifts will vary during the first 2 to 4 weeks of employment for training purposes.

**Regular Shifts:** Upon successful completion of the training program, Jailers are scheduled for either 3 or 4, 12-hour shifts per week. (7:00am to 7:00pm, or, 7:00pm to 7:00am)

**Overtime:** May be subject to call-in

### Requirements & Qualifications:

- CLEAR CRIMINAL HISTORY, no felonies, must pass a criminal background check with nothing above a class C misdemeanor
- US Citizenship Required
- High School Diploma or GED
- Valid Texas Driver's license
- Proof of personal vehicle insurance
- Must pass a pre-employment physical and drug screening (arranged and paid for by NCSO)

### Instructions:

Application available online at: <http://www.nac-sheriff.com/jobs.asp>

or

Pick up an application at:

**Nacogdoches County Sheriff's Office**  
**2306 Douglass Rd.**  
**Nacogdoches, TX 75961**